Nutan Vidya Mandir Education Society's

# LATE SOW. KAMALTAI JAMKAR MAHILA MAHAVIDYALAYA, PARBHANI

# Annual Quality Assurance Report (AQAR)

## For the Academic Year 2017 – 18

**Submitted to**

National Assessment and Accreditation Council

P. O. Box No. 1075, Nagarbhavi, Opp. to NLSIU,

Bangalore - 560072, Karnataka,

India.

NUTAN VIDYA MANDIR EDUCATION SOCIETY'S

# LATE SOW. KAMALTAI JAMKAR MAHILA MAHAVIDYALAYA, PARBHANI

## The Annual Quality Assurance Report (AQAR) of the IQAC

***July 1, 2017 to June 30, 2018***

**PART-A**

### 1. Details of the Institution

| | | |
|---|---|---|
| 1.1 | Name of the Institution | NUTAN VIDYA MANDIR EDUCATION SOCIETY'S LATE SOW. KAMALTAI JAMKAR MAHILA MAHAVIDYALAYA, PARBHANI |
| 1.2 | Address Line 1 | JINTUR ROAD. PARBHANI |
| | Address Line 2 | POST BOX NO. 34, |
| | City/Town | PARBHANI |
| | State | MAHARASHTRA |
| | Pin Code | 431 401 |
| | Institution e-mail | nutan_mcollege@rediffmail.com |
| | Contact Nos. | 02452- 241234 |
| | Name of the Head of the Institution: | DR. VASANT K. BHOSLE |
| | Tel. No. with STD Code: | 02452 - 241234 |
| | Mobile: | 9423143837 |
| | Name of the IQAC Co-ordinator: | DR. DEVIDAS R. BHAGWAT |
| | Mobile: | 9423142956 |
| | IQAC e-mail address: | drbhagwat29@gmail.com |

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**1.3 NAAC Track ID***(For ex. MHCOGN 18879)*

MHCOGN – 13350 (Old)
MHCOGN – 10762 (New)

**1.4 NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

- EC/62/RAR/051 dated 5/1/2013(Old)
- EC (SC)/30/MHCOGN10762 dated 3/7/2018 (New)

**1.5 Website address:** http://www.lskjmm.com

**Web-link of the AQAR:** http://www.lskjmm.com/doc/AQAR%202017-18.pdf
*For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc*

**1.6 Accreditation Details**

| Sr. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---|---|---|---|---|---|
| **1.** | 1st Cycle | B+ | - | 2004 | 5 years |
| **2.** | 2nd Cycle | A | 3.02 | 2013 | 5 years |
| **3.** | 3rd Cycle | B++ | 2.92 | 2018 | 5 Years |

**1.7 Date of Establishment of IQAC:** 28/06/2008
(DD/MM/YYYY)

**1.8 AQAR for the year** 2017-18
*(for example 2010-11)*

***1.9* Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC** *(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR 2012-13 submitted to NAAC on 28/02/2014 (online)
ii. AQAR 2013-14 submitted to NAAC on 08/03/2016 (By E-mail)
iii. AQAR 2014-15 submitted to NAAC on 29/04/2016 (By E-mail)
iv. AQAR 2015-16 submitted to NAAC on 30/09/2016 (By E-mail)
v. AQAR 2016-17 submitted to NAAC on 22/08/2017 (By E-mail)

**1.10 Institutional Status**

University: State ☑ Central ☐ Deemed ☐ Private ☐
Affiliated College: Yes ☑ No ☐
Constituent College: Yes ☐ No ☑
Autonomous college of UGC: Yes ☐ No ☑
Regulatory Agency approved Institution: Yes ☐ No ☑
(eg. AICTE, BCI, MCI, PCI, NCI)

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Type of Institution: Co-education ☐ Men ☐ Women ☑
Urban ☑ Rural ☐ Tribal ☐

Financial Status: Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B ☑
Grant-in-aid + Self Financing ☑ Totally Self-financing ☐

**1.11 Type of Faculty/Programme**

Arts ☑ Science ☐ Commerce ☑ Law ☐ PEI (Phys Edu) ☐
TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) Computer Studies, B. Voc. Fashion Technology and B. Voc. Information Technology, UGC - Career Oriented Courses- 02, Certificate Courses- 03

**1.12 Name of the Affiliating University *(for the Colleges)***

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

**1.13 Special status conferred by Central/ State Government—UGC /CSIR/DST/DBT/ICMR etc.**

| | | | |
|---|---|---|---|
| Autonomy by State/Central Govt. / University | -- | | |
| University with Potential for Excellence | -- | UGC-CPE | ☑ |
| DST Star Scheme | -- | UGC-CE | -- |
| UGC-Special Assistance Programme | -- | DST-FIST | -- |
| UGC-Innovative PG programmes | -- | | |
| Any other | 02 | | |
| UGC-COP Programmes | 02 | | |

## 2. IQAC Composition and Activities

| | | |
|---|---|---|
| **2.1** | No. of Teachers | **08** |
| **2.2** | No. of Administrative/Technical staff | **02** |
| **2.3** | No. of students | **01** |

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**2.4** No. of Management representatives **02**

**2.5** No. of Alumni **01**

**2.6** No. of any other stakeholder and community representatives **01**

**2.7** No. of Employers/ Industrialists **02**

**2.8** No. of other External Experts **01**

**2.9** Total No. of members **18**

**2.10** No. of IQAC meetings held **06**

**2.11** No. of meetings with various stakeholders: Nos. **10** Faculty **05**

Non-Teaching Staff **02** Students **02** Alumni **01** Others **--**

**2.12** Has IQAC received any funding from UGC during the year? Yes ☐ No ☑

If yes, mention the amount

**2.13** Seminars and Conferences (only quality related)

**(i)** No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. **04** International ☐ National **01** State ☐

Institution Level **03**

Themes:

- One Day University Level Seminar on 'Goods & Service Tax (GST)' organised by the college in collaboration with S. R. T. M. University, Nanded dated 3rd July 2017
- One Day Workshop on 'Choice Based Credit System & SEC' on 10th August 2017 at Institution Level
- Two Days NAAC Sponsored National Level Seminar on 'ICT based framework of NAAC: Opportunities & Challenges' organised by the college dated 5-6 February 2018
- One Day Workshop on 'Revised PBAS – API format' dated 29th February 2018 at Institution Level

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## 2.14 Significant Activities and contributions made by IQAC

The IQAC promoted various Departments for executing the following activities and enforce them to give their contribution for enhancing the quality and proper functioning of the institution. It is as follows:

- The institution has organized students' induction or welcome programme on 2nd August 2017 for newly admitted students to make them familiar to the College Campus and various activities.
- IQAC promoted the teaching staff to apply for UGC training programmes such as orientations, refresher courses and short term courses. As a result, one faculty member Dr. A. A. Sarnaik completed refresher course in Physical Education.
- The IQAC has taken initiative for the training programme for all teachers for teaching learning and evaluation which was organized from 17 Sept. to 24 Sept. 2017.
- A training programme is also organized for developing administrative skills for Principal, HODs and non-teaching staff. It is for better management and administration.
- Two students namely Ku. Rutuja Birla (B.A. S.Y.) and Ku. Rupali Puthewad (B.A. S.Y.) participated in District Level Research Festival 'Avishkar' on 23rd Dec. 2017 organized at Sharda College, Parbhani
- The College organized :
  - One Day Workshop on 'Goods & Service Tax (GST)' in collaboration with S. R. T. M. University, Nanded 03rd July 2017
  - Two Day NAAC Sponsored National Level Seminar on "ICT Based Framework of NAAC: Opportunities and challenges" dated 05,06 February 2018
  - One Day Workshop on 'Choice Based Credit System & SEC' on 10th August 2017 at Institutional Level
  - One Day Workshop on 'Revised PBAS – API format dated 29th February 2018 at Institutional Level
- IQAC promoted for the use of innovative teaching methods such as PPT presentations, Audio-visual aids, Group Discussions, Seminars, Networking and Video Conferencing etc.
- The IQAC promotes the Sports Department for active participation in various types of sport games. 28 students participated in Inter-Collegiate Tournaments and got three third prizes in various events.
- For overall development of the students, the institution has established various forums in various Departments. They are conducting various activities by their forums. For ex-inauguration of the forum, wall paper presentation, organization of Guest Lectures, Seminars, Group Discussions, Celebration of important days such as Hindi Day, Marathi Language Fortnight, Sports Day, etc.
- The College applied and submitted the SSR for NAAC Cycle 3rd, and completed all stages. Further, the college got B++ (2.92 CGPA) Grade in NAAC 3rd Cycle.
- The College applied and submitted proposals to Parent University for:

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- M.Com.
- DTL
- Rural Management

- The College submitted proposal to UGC for:
  - B.Voc. Retail Marketing & Management
  - RUSA 2.0

## 2.15 Plan of Action by IQAC / Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year.

| Plan of Action | Achievements |
|---|---|
| Increase in publication of research papers in International, National and State level Conferences ,reputed Peer reviewed ,non-peer reviewed Journals , e-journal and Articles/Chapters in edited Books | Total publication : 40<br>International : 29<br>National : 11 |
| To motivate the faculty members for research | Fourteen faculty members are participated and presented research papers in International; National and State level seminars, conferences. Five faculty members are pursuing for Ph. D and Two faculty members namely Ms. S. G. Avachar, Assist. Prof. of English and Mr. R. R. Ingale, Assist. Prof. of Music submitted their Ph. D thesis in 2017-18. |
| To motivate the faculty members for Minor and Major research projects. | Two faculty members namely Dr. S.P. Lomte, Assist. Prof. Of Hindi and Dr. A. A. Sarnaik, Director of Physical Education and Sports submitted their Minor Research Project proposal to the Parent University. |
| To motivate the faculty members to write books/ edit the reference books | Our faculty members are involved in writing Ref. books. As a result, Two faculty members namely Dr. K. K. Patil, Professor and Head, Dept. Of Economics published 03 books and Dr. V. S. Kshirsagar, Associate Professor and Head, Dept. Of Commerce published 03 books. |
| To enrich the library | Numbers of books, reference books purchased and journals subscribed in respective subjects. N-List facility is made available. NDL facility is also made available for all. |

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| | |
|---|---|
| To motivate the faculty members for innovative teaching | Innovative teaching methods are used by the faculty members for experiential learning, participative learning and problem solving learning. Especially, PPT presentations, Group Discussions, Seminars, Use of Language Lab, Bridge Course, Field Visits, On Job Training Programme, Educational and Industrial excursion etc are used. Besides, training programme is arranged for faculty members those who are newly appointed. |
| To motivate the students for research and extra- curricular activities | As a part of syllabus, they are given projects at UG and PG level. The students participate in the Research Festival 'Avishkar' at various levels. Competence building initiative programme is organized for the students during Educational Week in the month of September. Mini research project is also assigned to B. Com. Third year students. |
| To motivate the non-teaching staff for inculcating innovative administration methods | Training programme is arranged for Non- teaching Staff. The staff should get through knowledge about CMS, Tally, N-List and OPAC. Through this administration motivated to upgrade the office and library. |
| To Submit the Proposals to Parent University and UGC | The College submitted Proposals to Parent University such as:<br>➢ M.Com.<br>➢ DTL<br>➢ Rural Management<br>The College submitted Proposals to UGC such as:<br>➢ B.Voc. Retail Marketing & Management<br>➢ RUSA 2.0 |

** Attached the Academic Calendar as Annexure.*

**2.16 Whether the AQAR was placed in statutory body** Yes ☑ No ☐

Management ☑ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The IQAC-AQAR 2017-2018 has placed before the CDC. All the members have gone through it and given their approval for the submission to NAAC Office, Bangalore.

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**Part – B**

# CRITERION – I

## 1. CURRICULAR ASPECTS

### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| Ph.D. | - | - | - | - |
| PG | 02 | - | 02 | - |
| UG | 05 | | 03 | 02 |
| PG Diploma | - | - | - | - |
| Advanced Diploma | 02 | | 02 | 02 |
| Diploma | 04 | - | 04 | 04 |
| Certificate | 03 | -- | 03 | 03 |
| Others | - | - | - | - |
| **Total** | **16** | **00** | **14** | **11** |
| Interdisciplinary | 05 | - | - | - |
| Innovative | 04 | - | - | - |

**1.2 (i)** Flexibility of the Curriculum: **CBCS** ✓ / **Core** ✓ / **Elective Option** ✓ / Open Option

**(ii)** Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | **07** |
| Trimester | N.A. |
| Annual | N.A. |

**1.3** Feedback from Stakeholders* ***(On all aspects)***

Alumni ☑ Parents ☑ Employers ☑ Students ☑

Mode of feedback: Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

***Please provide an analysis of the feedback in the Annexure***

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**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

- Actually, the Syllabus for all the programmes is framed by the BOS, S.R.T.M. University, Nanded. Moreover, it changes / revises its regulations as well as syllabi from time to time and we follow the instructions of the University. Eight faculty members are contributing in curriculum restructuring & framing. Furthermore, our faculty members participate and provide suggestions in the University level workshops conducted on 'New Syllabi' in their respective disciplines. Normally, the syllabus is revised once in three to five years. The changes are carried out by the institution. Firstly, the first year syllabus is revised and subsequently the second and third year syllabuses are revised. All the programmes have been decisively undergone through revision process.
- The University adopted CBCS pattern at UG & PG level from the academic year 2016-17. The Skill Enhancement Course (SEC) is also introduced by the Parent University as a part of CBCS pattern at Second Year & Third Year from the academic year 2017-18.
- The silent features of new syllabus are: Skill based, job oriented, more practical, research oriented, field based, interactive and student centric.
- Feedback on course curriculum is taken from Students, Alumni and other stake holders. The feedback is analyzed and kept in IQAC and CDC meeting. University appeals to all stake holders for giving the feedback (Oral/Written) on university syllabus and after considering the suggestions of stake holders the syllabuses are finalized.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

In the year 2017-18, the institution has introduced Research Center under the faculty of Commerce & Management.

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# CRITERION – II

## 2. TEACHING, LEARNING AND EVALUATION

### 2.1 Total No. of permanent faculty

| Total | Asst. Professors | Asso. Professors | Professors | Other (Principal) |
|---|---|---|---|---|
| 18 | 13 | 02 | 02 | 01 |

### 2.2 No. of permanent faculty with Ph. D. **09**

### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year.

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| 01 | 01 | - | - | - | - | - | - | - | - |

### 2.4 No. of Guest and Visiting faculty and Temporary faculty **10** **-** **24**

### 2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International Level | National Level | State Level | Other (University / College Level) |
|---|---|---|---|---|
| Attended Seminars/ Workshops | 05 | 08 | 01 | 10 |
| Presented Papers | 05 | 05 | 00 | 00 |
| Resource Persons | 00 | 03 | 02 | 02 |

### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

Innovative teaching methods are used by the faculty members for experiential learning, participative learning and problem solving learning. The institution in teaching and learning adopted innovative processes such as screening syllabus based Documentaries, Films Related to Syllabus, YouTube Material, use of web material, Power Point Presentations, use of audio-visual aids, role play, teacher - student interaction method, demonstration method, on the job training and assigning projects to students as a part of syllabus, group discussions and seminars. The institution has provided internet connection to all the departments and also Wi –Fi facility for the faculty members for the direct access in innovation process. The

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Institution also provided LCD projector for teaching and learning process. Besides, for all second year students, there is Skill Enhancement Course (SEC) as a part of their curriculum. Through SEC, the students get practical and field based knowledge about the skill which they have chosen.

**2.7 Total No. of actual teaching days during this academic year** **157**

**2.8 Examination/ Evaluation Reforms initiated by the Institution** (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The institution is not autonomous. Reformation in exam/evaluation system is the part of the University. We just follow the system. All the exams are conducted by the University .We follow Bar Coding, Double Valuation, Photocopy, and Multiple Choice Questions (for F.Y. and S. Y.) at UG level. The university introduced CBCS pattern for all first and second year courses. The College examination committee conducts the internal exams and continuous assessment as per the University rules. In spite of university exam, institution conducts seminar, group discussions, tests, tutorials, presentations, interviews as continuous assessment. Each department conduct pre-exam which is based on End Semester Examination (ESE) for the practice of students. Evaluation is also made on the same line and the teachers guide the students about their mistakes.

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop.** **08** **08** **10**

**2.10Average percentage of attendance of students** **More than 82%**

**2.11Course/Programme wise distribution of pass percentage:**

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III % | Pass % |
| **B.A.** | 92 | 1.84% | 53.36% | 9.2% | - | 3.68% |
| **B.Com.** | 53 | 4.77% | 6.89% | 6.36% | - | 2.12% |
| **B.C.A.** | 10 | 0.4% | 0.3% | - | - | - |

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| | | | | | | |
|---|---|---|---|---|---|---|
| **B.Voc. I. T.** | 10 | 100% | 0.9% | 0.01% | - | - |
| **B. Voc. F. T.** | 27 | - | 2.97% | 0.81% | - | - |
| **M.A. (Music)** | 04 | 0.08% | 0.08% | | - | - |
| **M.Sc. (CS)** | - | - | - | - | - | - |

**2.12How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

The IQAC is always excited and alert about the completion of syllabus within stipulated time for that the IQAC takes review frequently. Institutional administration and IQAC implements very effective monitoring systems for teaching learning process. The IQAC collects quarterly reports from each department. IQAC assesses the daily teaching diaries for effective implementation of academic calendar. Apart from this, other monitoring and evaluating systems are adopted by the IQAC. They are as follows :

- Conducting meetings with the HoDs
- Conducting meetings with the staff
- Semester wise Teaching Plan as well as Micro Teaching Plan
- Daily teaching diary
- Assessing the Moment Register
- Students' Attendance
- Biometric for teachers
- Class observation / inspection by the Principal
- Feedback by the students on teachers
- Result Analysis
- Faculty Academic Performance Indicator
- Assessment by Academic Peers

**2.13Initiatives undertaken towards faculty development**

| ***Faculty / Staff Development Programmes*** | ***Number of faculty benefitted*** |
|---|---|
| Refresher courses | 01 |
| UGC – Faculty Improvement Programme | 01 |
| HRD programmes | - |

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| | |
|---|---|
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the University | 02 |
| Staff training conducted by other Institutions | 02 |
| Summer / Winter schools, Workshops, etc. | - |
| Others (CRC/FDP) (Institution Level) | 42 |

**2.14Details of Administrative and Technical staff**

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| **Administrative Staff** | 07 | 01 | 00 | 02 |
| **Technical Staff** | 01 | 00 | 00 | 01 |

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# CRITERION - III

## 3. RESEARCH, CONSULTANCY AND EXTENSION

### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

For promoting research Climate in the institution, the IQAC has formed a **Research Committee** for research activities and through this Committee; the notices are circulated to the faculty members regarding various research activities and the follow up is taken. The Committee inspires the staff for research activities. In the year 2017-18, its achievements are as follows:

1. The Committee inspires the staff to register the name for M.Phil. /Ph.D. and as a consequence, five faculty members are doing their Ph. D. research work in their respective subjects and Ms. S. G. Avachar, Assist. Prof. of English and Mr. R. R. Ingale, Assist. Prof. of Music submitted their Ph. D. thesis.
2. Motivates the faculty for participation and presentation of research papers and 14 faculty members are participated and presented research papers in International/National /State/ Regional Level Conferences/Seminars/Workshops.
3. Encourages the faculty for undertaking Minor/Major Research Projects of the UGC, the University and Other agencies. Accordingly, two faculty members namely Dr. S.P. Lomte, Assist. Prof. of Hindi and Dr. A. A. Sarnaik, Director of Physical Education and Sports submitted their Minor Research Project proposal to the Parent University.
4. Motivates the faculty members for organizing the International/ National/ State Conferences/Seminars/Workshops. As a result, four seminars organized by the institution.
5. Promotes the faculty for publication of research paper in peer-reviewed and non peer-reviewed International/National Journals / e- Journals. As a result, the faculty members are publishing research papers with impact factor in peer-reviewed and non peer-reviewed International/National Journals / e- Journals.
6. Promotes the faculty to write the books or the chapters in books, edit the reference book etc. Thus, two faculty members namely Dr. K. K. Patil, Professor and Head, Deptt. Of Economics published 03 books and Dr. V. S. Khirsagar, Associate Professor and Head, Deptt. Of Commerce published 03books.
7. Promotes the students for the participation in Research Festival 'Avishkar' at various levels. Subsequently, two students participated in 'District level Research Festival' organized at Sharada College, Parbhani.
8. Promotes the students to write the Minor Project Reports which are based on curricula as a part of syllabus.
9. IQAC continuously made an effort to promote the faculties and students for research activities. Accordingly, in 2017-18, IQAC has taken initiative to publish its own research journal 'Kamal' with ISBN No 978-93-81921-54-8.

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### 3.2 Details regarding major projects:

| | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| **Number** | | - | | |
| **Outlay in Rs. Lakhs** | | - | - | - |

### 3.3 Details regarding minor projects:

| | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| **Number** | - | - | - | |
| **Outlay in Rs. Lakhs** | - | - | - | - |

### 3.4 Details on research publications:

| | International | National | Others |
|---|---|---|---|
| **Peer Reviewed Journals** | 29 | 08 | - |
| **Non-Peer Reviewed Journals** | - | - | - |
| **e-Journals** | - | - | - |
| **Conference proceedings** | - | - | |
| **Total** | **29** | **08** | - |

### 3.5 Details on impact factor of publications:

Range **4 - 5** Average ☑ h-index ☐ Nos. in SCOPUS ☐

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:

| Nature of the project | Duration year | Name of the funding agency | Total grand sanctioned | Received |
|---|---|---|---|---|
| Major projects | - | - | - | - |
| Minor Projects | - | - | - | - |
| Interdisciplinary projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University | - | - | - | - |
| Students research projects (Other than compulsory by the University) | - | - | - | - |
| Any other (specify) | - | - | - | - |
| | | | | |
| Total | - | - | - | - |

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**3.7 No. of books published 1) with ISBN No.** 06 **Chapters in edited books** 03

**3.8 No. of University Departments receiving funds from:**

UGC-SAP -- CAS -- DST-FIST --

DPE -- DBT Scheme/Funds --

**3.9 For Colleges** Autonomy -- **CPE** ☑ DBT Star Scheme --

INSPIRE -- CE -- Any other ☑

**3.10Revenue generated through consultancy**: --

**3.11No. of conferences organized by the institution:**

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| **Number** | - | 01 | - | 01 | 02 |
| **Sponsoring agencies** | - | NAAC | - | S.R.T.M.U. Nanded | College |

**3.12No. of faculty served as experts, chairpersons or resource persons:** 06

**3.13No. of collaborations** **International** -- **National** -- **Any other** 09

**3.14No. of linkages created during this year** 10

**3.15Total budget for research for current year in Lakhs:**

From funding agency [ ] Management of University/**College** 2, 00,000/-

Total 2, 00,000/-

**3.16No. of patents received this year:**

| Type of patent | | Number |
|---|---|---|
| International | Applied | - |
| | Granted | - |
| National | Applied | |
| | Granted | |
| Commercialized | Applied | - |
| | Granted | - |

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**3.17No. of research awards/recognitions received by faculty and research fellows of the institute in the year**

| Total | International | National | State | University | Dist. | College |
|---|---|---|---|---|---|---|
| 04 | 01 | - | 03 | - | - | - |

**3.18No. of faculty from the institution who are Ph.D. Guides** **03**

And students registered under them **24**

**3.19No. of Ph.D. awarded by faculty from the institution**

**3.20No. of research scholars receiving the fellowship (Newly enrolled + existing ones)**

JRF -- SRF -- Project fellows -- Any other **01**

**3.21No. of students participated in NSS events:**

University level **18** State level **01**

National level International level

**3.22No. of students participated in NCC events: N.A.**

University level State level

National level International level

**3.23No. of Awards won in NSS.**

University level State level

National level International level

**3.24No. of Awards won in NCC : N.A.**

University level State level

National level International level

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**3.25No. of Extension activities organized :**

University forum [ -- ] College forum [ **07** ]

NCC [ -- ] NSS [ **15** ] Any other [ **06** ]

**3.26Major activities during the year in the sphere of extension activities and institutional social responsibility.**

1. The Department of Economics organized Bank Nationalization Day on 19/7/2017
2. The Department of Economics organized a guest lecture on World Population Day as on 11.07.2017.
3. The Department of Economics organized a special lecture on Union Budget on 09/02/2018.
4. Women Study Center and Cultural Section Jointly organized International Women's Day on 08/03/2018
5. Library Section provided Books to Senior Citizens.
6. Bhajananjali activity runs by Department of Music.
7. Cleanliness of the College Campus arranged during Swachta Abhiyan Campaign i.e. 2nd October 2017 by NSS Unit.
8. AIDS Awareness Rally conducted on 01 December 2017 by NSS Unit.
9. Beti Bachav Beti Padhav Rally conducted on 25th July 2017 by NSS Unit and Women Study Center. 155 students participated in it.
10. Blood Check-up, Blood Donation Camp and entire Health Check-up Camp organized in the College premises by NSS Unit on 20th August 2017.
11. Tree Plantation Programme arranged on the occasion of Sadbhavna Day dated 20th August 2017.
12. Dental Check up Camp aranged by NSS Unit on 18 September 2017, 118 students participated in it.
13. Free Diabetes Camp was arranged in campus by NSS Unit and 85 participants benefited by the programme dated 17th September 2017.
14. Institution has provided grain and clothes to the Families of Farmer Suicides.
15. The college sent handmade Rakhis decorated by our students to the Indian soldiers on the occasion of Raksha Bandhan date 7 August 2017.
16. Institution runs Y.C.M. O. University Center as Extension Activity.
17. Institution runs Distance Education Center of Parent University as Extension Activity.

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# CRITERION – IV

## 4. INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 11 acres | - | - | 11 acres |
| Class rooms | 15 | - | - | 15 |
| Laboratories | 07 | - | - | 07 |
| Seminar Halls | 01 | 01 | - | 02 |
| No. of important equipments purchased (≥ 1-0 Lakh) during the current year (2017-18). | 147 | 64 | UGC & College Management | 211 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 8,34,310/- | 4,05,853/- | UGC & College Management | 12,40,163/- |
| Others | 02 | 03 | UGC & College Management | 05 |

### 4.2 Computerization of administration and library

The college takes continuous efforts for office automation and computerization of administrative work. All the administrative works is done with the help of computers. CMS software is used for office work. The students get printed receipt/ copy of admission, Bonafide and T.C. The admission list, enrolment list, eligibility, examination forms, marks memos, results and the UGC proposals are prepared with the help of computer. Moreover, the well equipped computer facility is made available for the acceptance of the online question papers. Further, every month, the office provides pay-slip to all the teaching and non-teaching staff. For convenience of students, institution provides Online Admission facility through a well designed Institutional Website.

Library is computerized. The college has already purchased Library Management System that is OPAC. Students can avail the facility of OPAC. N-List as well as NDL facility is made available in the college central Library. For enhancing the information of students E-Journals, CDs, DVDs are made available; students use these facilities for expanding the knowledge.

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### 4.3 Library Services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 17151 | 1146198/- | 192 | 41749/- | 17343 | 11,87,947/- |
| Reference Books | 1,567 | 321230/- | 32 | 25666/- | 1,599 | 346896/- |
| e-Books | - | - | - | - | - | - |
| Journals | 36 | 65595/- | Renewal | 43,089/- | 36 | |
| e-Journals (N-list) | NLIST | 5,750/- | Renewal | 5990/- | - | 5,990/- |
| Digital Database | - | - | - | - | - | - |
| CD & Video | 216 | free | 35 | - | 251 | Free |
| Others (News papers Bounding Vol.) | 409 | 10,206/- | - | - | 409 | 10,206/- |

### 4.4 Technology up gradation (Overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart ments | Others |
|---|---|---|---|---|---|---|---|---|
| **Existing** | 101 | 04 | Available | 06 | 03 | 05 | 15 | 19 |
| **Added** | - | - | Available | - | - | - | - | - |
| **Total** | 101 | 04 | Available | 06 | 03 | 05 | 15 | 19 |

### 4.5 Computers, Internet access, training to teachers and students and any other programmes for technology upgradation (Networking, e-Governance etc.)

- Every Department in the College has well equipped computer systems.
- The College has provided Wi-Fi facility to all.
- Internet connectivity is also provided to the Departments and free internet access made available to the teachers and students.
- Through Digital Board and LCD projector, the teacher teaches the students.
- Smart Classroom is also made available in the College for the benefit of faculty members and students.
- For upgrading the computer and internet knowledge of teaching and non-teaching staff, the ICT training programme was arranged by the Computer Department.

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**4.6 Amount spent on maintenance in Lakhs :**

| | | |
|---|---|---|
| **i.** | ICT | **78,968/-** |
| **ii.** | Campus Infrastructure and facilities | **15, 81,973/-** |
| **iii.** | Equipments | **21,012/-** |
| **iv.** | Others | **-** |
| | **Total:** | **16, 81,953/-** |

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# CRITERION – V

## 5. STUDENT SUPPORT AND PROGRESSION

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC always focuses on student centric activities; IQAC takes an effort to give support services on large scale for the sake of student benefits. IQAC continuously take initiatives to make aware to students about their rights & duties. These services are made available in the campus. Students are made aware about these services through college website, various programmes/activities, committees, meetings, Whatsapp messages etc. with the help of IQAC and Institution. It helps to strengthen student's personality.

- Medical facilities and support services of the institution:
  - Institution established health care center with invitee doctors.
  - To maintain hygiene, institution constructed pure drinking water shed to provide pure drinking water.
  - For cleanliness, dustbins are kept at every corner of the campus.
  - The institution installed sanitary napkin wending machine in girl's hostel for the convenience of the students.
  - With the initiation of IQAC, College conducts various health programmes through women study center and NSS Unit.
  - Healths check up and Blood donation camps are regularly organized for all by the NSS Unit.
- Sports facilities and support services of the institution:
  - Institution has 11 Acres of land, most of the land reserved for sports activities.
  - Institution has Indoor sports facility for games like Badminton (Wooden Court), Chess and Table Tennis. Institution also has Out Door Facilities for games like Kabaddi, Volleyball, Basketball and Kho-Kho for students and staff.
  - IQAC motivates students for participate in sports events.
  - Institution has independent ladies Gym.
  - Institution runs certificate course in Yoga. For the awareness about health Yoga classes are conducted with the help of Yoga Center.
  - Self defense Training Programme namely "Swayam Siddha" is organized for students at free of cost.
- Library facilities of the institution:
  - IQAC suggested providing reading material to the students.
  - Institution brought N-List as well as NDL facility to create interest in reading.
  - Wi-Fi facility made available for students and staff.
  - Suggestion box made available in the college central library.
  - Institution has established library advisory committee for smooth functioning of library.

- Other support services of the institution:
  - Formation of various Committees for mentoring of Student Support Services such as Library Committee, Canteen Committee, Discipline Committee, Grievance Redressal Committee, Anti -Sexual Harassment Committee etc. Various Committees perform as per the direction of IQAC.
  - The notices regarding various Scholarships, Free-ships and other important subjects are displayed on the notice board.
  - Parking facility made available for the students as well as teachers with nominal charges.
  - Ramp facility made available for physically challenged students.
  - Career Counseling Cell established for the students for motivating the students.
  - Competitive Exam Cell 'Kamal Prabodhini' established for the students.
  - Organization of the programmes on competence building initiatives of students.
  - Students are taking the advantage of Women hostel.
  - Every year 'Best student of the year' award is distributed.
  - Prize distribution to meritorious students in every subject.
  - Apart from the traditional education, Distance Education Center of S. R. T. M. University, Nanded is also made available for the students.

**5.2 Efforts made by the institution for tracking the progression**

The institution for tracking the progression-

- Uses some formal as well as informal methods like personal communications, arranges meetings with the students and students council
- Feedback form is made available on college website for all stake holders. After receiving feedback from the students, the college try to mend the shortcomings.
- Provides suggestion box for healthy suggestions.
- Established Grievance Redressal Cell for grievances and also provided complaint box to students.
- The College has created faculty wise whatsapp group for tracking the progression.

**5.3 (a) Total Number of students**

| UG | PG | Ph. D. | Others |
|---|---|---|---|
| 796 | 18 | - | - |

**(b) No. of students outside the state** 01

**(c) No. of international students** --

| No | % |
|---|---|
| -- | -- |

Men

| No | % |
|---|---|
| 814 | 100 |

Women

| Last Year(2016-2017) | | | | | | This Year(2017-2018) | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 421 | 96 | 78 | 181 | 02 | 776 | 431 | 101 | 86 | 196 | - | 814 |

Demand ratio 54.76% Dropout - 7 %

**5.4 Details of student support mechanism for coaching for competitive examinations** (If any)

The institution has established Career Counselling Cell and Competitive Exam Cell for the benefit of the students for coaching for competitive examinations. The Cell circulates the notices to the students regarding taking advantage of the Cell. It informs the students about various examinations conducted by the Government. A Common Entrance Test (CET) is conducted before enrolling for the Career Counselling Cell. Then, the list of the students is prepared. Career Counselling Cell has its own time table. It organizes various institutional lectures for the benefit of the students. It also conducts the test based on examination pattern of Staff Selection Exam, Banking Exam, MPSC, UPSC, Railway, etc. Moreover, the Cell informs the Library Department of this College to purchase the competitive exam books and made available to the students. The Cell also motivates the students for participating in the competitive exams like Staff Selection, Banking, MPSC, UPSC, Railway etc.

No. of students beneficiaries **100**

**5.5 No. of students qualified in these examinations**

NET ☐ SET/SLET ☐ GATE ☐ CAT ☐

IAS/IPS etc ☐ State PSC ☐ UPSC ☐ Others ☐

**5.6 Details of student counselling and career guidance**

The institution has established Career Counselling Cell for the benefit of the students. Through this cell, various expertise lectures organized by inviting the resource persons. Number of competitive exam books, reference books and related study material provided to the students. N-List facility is made available in the college central library. They can avail the facility by collecting study material from N-List. Xerox facility and Wi-Fi facility made available for the students. B. Com III students are sent for on job training programme. The students are given guidance about SET/ NET exams.

No. of students benefitted **100**

### 5.7 Details of campus placement

| *On campus* | | | *Off Campus* |
|---|---|---|---|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| -- | -- | -- | 03 |

### 5.8 Details of gender sensitization programmes

- The institution also established Anti- Sexual Harassment Cell as well as Grievance Redressal Cell and Women's Hostel Advisory Committee
- A guest lecture on 'Beti Beachav Beti Padhav' is organized by the NSS Unit & Women Study Center in collaboration with District Court on 25th July 2017 and 155 students participated in it.
- Four students participated in one day workshop on '108 Child Line' jointly organized by 108 Child Line, Parbhani, SP office, Parbhani and Swapnabhumi, Kerwadi on 8th January 2018.
- 34 students participated in 'District Youth Leadership Camp' organized in collaboration with by Dainik Sakal YIN Organization, Parbhani.
- The NSS Unit of the College has shown movie 'Tiolet –Ek Premkatha' at Anusaya E-square, Parbhani on 22nd August, 2017 and 291 students participated in it.
- As the college is women's college, every year, the institution celebrates International Women's Day on 08 March by arranging a whole day programme. The faculty members as well as students expressed their views about it.
- Women Study Center organized lectures on 'Women Empowerment' and 'Human Rights and Women.

### 5.9 Students Activities

**5.9.1** No. of students participated in **Sports**, Games and **other events**

University level **28** National level ☐ International level ☐

No. of students participated in cultural events

State/ **University** level **10** National level ☐ International level ☐

**5.9.2 No. of medals /awards won by students in Sports, Games and other events**

Sports: State/**University level** **03** National level ☐ International level **28**

Cultural: State/ **University level** **01** National level ☐ International level ☐

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## 5.10 Scholarships and Financial Support

| | Number of students | Amount |
|---|---|---|
| Financial support from institution | - | - |
| Financial support from government | 246 | 13,80,238/- |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

## 5.11 Student organised / initiatives

Fairs: State/ University level Nil National level Nil International level Nil

Exhibition: **District**/ University level **02** National level Nil International level Nil

**5.12** No. of social initiatives undertaken by the students **05**

**5.13** Major grievances of students (if any) redressed: Nil

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# CRITERION – VI

## 6. GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 State the Vision and Mission of the institution

The **Vision** statement of the institution is:
**To create complete personalities through value based and career oriented courses**.
The **Mission** statement of the college is:
**Empowerment of Women**

### 6.2 Does the Institution has a Management Information System

Yes, the Institution has a Management Information System

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The syllabus is framed by the Board of Studies of the University and it is implemented by the College. However, our teachers are actively working as BOS members and participated in syllabus framing as well as syllabus restructuring. Different faculty members represent on BOS as member. Principal of our college is working as Dean of Commerce and Management Faculty. The faculty members contribute in curriculum development. The syllabus of B. Voc. F.T. and I. T. is restructured by our faculty for the first year Diploma and second year Advanced Diploma and third year Degree of B. Voc. F. T. and B. Voc. I. T. In addition to this, 10 faculty members participated in the University Level Workshop based on CBCS Pattern and SEC. They give their valuable feedback by oral or written interaction. The college organized One Day Workshop on 'Choice Based Credit System & SEC' on 10th August 2017 at Institutional Level. Besides, the Curriculum for the Certificate courses is framed by the faculty. The Institution has developed the syllabus of skill based certificate courses and has taken approval from CDC and IQAC.

#### 6.3.2 Teaching and Learning

- Every year, the College organizes 'College Refresher Course' (FDP) for the teaching faculty to train and orient the faculty members.
- The college academic calendar is prepared in line with the University Calendar.
- Semester wise teaching plan and micro teaching plan is prepared and implemented.
- Use of ICT techniques in teaching for effective teaching.
- Training programmes for newly appointed teachers were organized for human resource management.

- Interactive teaching - learning process is adopted.
- Competence building initiative programme is organized for the students during Educational Week.
- The various Departments of the College organized Group Discussions, Seminars for the students to develop the language as well as soft skills.
- Choice Based Credit System is introduced by the Parent University. It is implemented by the college for all the First Year and Second Year classes.
- Effective learning methods used for quality education.

### 6.3.3 Examination and Evaluation

- Semester System is adopted by the parent University and we follow it. CBCS pattern is implemented for UG and PG. Two exams are conducted in each semester. Parent University conducts End Semester Exam (ESE) and Continuous Assessment (CA) is conducted by college. Continuous assessment includes G.D. project, seminar, Field visits, interviews and presentations. Tests and tutorials are conducted for the frequent assessment of the students. It is the part of the CBCS pattern. The CA marks are forwarded to Parent University.
- Internal as well as external evaluation system is adopted for evaluation.
- Our teacher participates in the examination and evaluation system of the University.

### 6.3.4 Research and Development

- The IQAC has formed a Research Committee and through this committee for promoting research climate, the notices are circulated to the faculty members for the followings:
- Registration for M.Phil. / Ph.D.
- Motivating the faculty for participating and presenting research papers in international/national /state/ regional conferences/seminars/workshops.
- Encouraged the faculty for undertaking minor/major research projects of the UGC, the University and other agencies.
- Organization of state/national/international conferences/seminars/ workshops.
- Promoting the faculty for publication of research papers in peer-reviewed international/national journals.
- Organization of 'Avishkar' at college/district/university level.
- Promoting the students for the participation in Research Festival ‘Avishkar’
- The final year students of B. Com. and PG students undertook a Research Project as a part of syllabus.

### 6.3.5 Library, ICT and Physical Infrastructure / Instrumentation

- Library has established in specious place with sufficient books and Journals. The College has Library Advisory Committee. The Committee circulates the notices to all regarding purchasing books, subscribing journals/e-journals and CDs.

- Library is partially computerized. The college purchased Library Management System that is OPAC. Near about 19,000/- books are installed in it. Students can avail the facility of OPAC. Bar Coding System is applied to all the books. N-List and NDL facilities are made available in college central library. Reading hall with A/C is also open on all working days from 9.00 am to 5.00 pm for the students and teachers. Library Department has provided Xerox facility in affordable charges, cubicles with A/C to students. The College is concentrating on the up gradation of library automation.
- Maximum work is done through ICT. Institution has 101 computer systems linked with LAN and Networking. Office work is done with the help of software like CMS, Talley etc. Different software is installed in various labs.
- The College has two smart classrooms, five labs in various disciplines, indoor and outdoor playgrounds with first aid box. Internet connectivity is also available in the college due to Wi-Fi facility. Digital boards and LCD projectors, digital camera, web camera digital podiums are also made available. The provision of virtual classroom is also made available for all. Besides, the College is focusing on the up gradation of existing ICT infrastructure.
- Two separate Women hostels are also available for the residence of the students. One recreation hall is open for the students. Permanent constructed canteen facility made available for all. Health Care Centre, Women Study Centre, Yoga centre and Ladies Gym are also established in the college. Solar energy system is installed to save energy. CCTV cameras with audio and video facility installed to monitor on smooth functioning of the college.

### 6.3.6 Human Resource Management

- The training programmes were arranged for the teaching and non-teaching staff.
- The faculty members also participate in orientation, refresher and short-term training courses conducted by the UGC Academic Staff College.
- CAS promotions for the teaching faculty and promotion for non-teaching faculty.
- The administration is decentralized into four parts. It is as follows:
  1. Academic section
  2. Administrative Section
  3. Finance and accounts section
  4. Examination and Evaluation section

### 6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitments are done time to time according to the norms of Government and UGC rules. At the time of recruitment, we gave preference to the candidate's domain knowledge, teaching skills and confidence.

### 6.3.8 Industry Interaction / Collaboration

- Students visit to the industry for acquiring the practical knowledge. There is an interaction amongst the industrial experts, students and teachers for enhancing the domain knowledge. For on job training, the Commerce faculty students are sent to visit various Industries and institutions.
- The college has done MOU with central Library, DSM's college of Arts, Commerce, Science College, Parbhani, Ganesh public library, Parbhani, Elite Software Pune, Sanvi Softtech Pvt. Ltd. Latur, Samrth Garment Industry, Kolhapur, Tarun Fashion, Baramati and Maharashtra Center for Entrepreneurship Development, Aurangabad.

### 6.3.9 Admission of Students

- Admissions are given on the terms and conditions of the State Government, University and UGC rules.
- Reservation rules and regulation are strictly followed as per given in State Government and parent University norms and policies.
- The faculty members as the representative of various subjects are appointed on the Admission Committee. The Committee follows all the rules prescribed in college prospectus guided by Parent University circular.
- Admissions are given on the basis of 'first come first register' as the State Government, University and UGC rules.

### 6.4 Welfare schemes for

| | |
|---|---|
| Teaching | • Credit Co-operative Society benefits<br>• Small Saving Group benefits<br>• Medical check -up facilities<br>• Felicitation to employees at the time of personal achievement<br>• Promotion / Deputation benefits to teachers<br>• Provide the lien leave<br>• Best Teacher Award for Male as well as Female |
| Non-teaching | • Credit Co-operative Society benefits<br>• Small Saving Group benefits<br>• Replacement leave<br>• Medical check- up facilities<br>• Provide uniform cloth to Administrative staff.<br>• Felicitation to employees his for good work<br>• Promotional benefits<br>• Best Non-Teaching Employee Award |
| Students | Free Health check- up, blood group check- up, Concession in fees for economically backward students, Wi-Fi facility, Earn while Learn Scheme, Sports Kits provided to the winner students at free of cost |

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**6.5 Total corpus fund generated** -

**6.6 Whether annual financial audit has been done** Yes ☑ No ☐

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | University | Yes | College Academic Committee |
| Administrative | Yes | Joint Director, Higher Education and Senior Auditor | Yes | College Administrative Committee and Internal CA |

**6.8 Does the University/ Autonomous College declare results within 30 days?**

For UG Programmes Yes ☑ No ☐

For PG Programmes Yes ☑ No ☐

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

- The College follows the CGPA, CBCS and MCQ pattern at UG & PG level.
- The internal assessment of 10 marks is conducted for each paper for final courses. In this way, two exams conducted for each semester. This pattern is followed.
- From the academic year 2016-2017, CBCS pattern is implemented for all first year courses. The Skill Enhancement Course is introduced for Second Year and Third Year from 2017-18. The CBCS Pattern includes continuous assessment of 35 marks i.e. two class tests of 10 marks each and one assignment of 15 marks and for SEC it is 25 marks. The CA for SEC differs from course to course.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

In the Year 2017-18 the University conducted two meeting at university level for promoting the college principals to take autonomy. Government of Maharashtra also insists colleges to take autonomy.

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### 6.11Activities and support from the Alumni Association

The college formed Alumni Association. The College organizes 'Alumni Meet' programme on 27 Nov. 2017. Some Alumni gave valuable suggestions for the college. The Alumni supported the college by donating the Books and Plants.
The alumni Mrs. Pallavi Deshpande released her Book 'Bhavtarang' on 3rd September 2017 in college. Alumni First Registration Completed: Registration No:- Maha/09/2018/Parbhani

### 6.12Activities and support from the Parent – Teacher Association

The parents participate in the induction programme. The Parents suggests their opinions regarding safety of their wards.

### 6.13Development programmes for support staff

- Provided uniform washing allowance to them.
- Free Health check- up through Health check- up camp.
- Award as a best employee of the year

### 6.14Initiatives taken by the institution to make the campus eco-friendly

The institution is taken the efforts to make the campus eco-friendly such as:

- Tree plantation programme is organized in the college campus.
- Use of solar system for the students in the hostel.
- Campus cleanliness programme is organized for cleaning the campus
- To avoid the use of plastic, the campus is made polythene free.
- The institution through Campus cleanliness programme collects the garbage and used for the development of trees and garden.
- Installed solar energy system to save energy.
- Replaced tube lights and bulbs with LED lights to conserve electricity.

Late Sow . . .

# CRITERION – VII

## 7. INNOVATIONS AND BEST PRACTICES

### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Administration is decentralized.
- Collection of the Quarterly Reports of all activities from the various Departments.
- Preparation and implementation of the Academic Calendar in line with University Academic Calendar
- Preparation and implementation of the teaching plan / micro teaching plan
- Preparation and implementation of Master timetable
- The healthy practice of keeping the record of the Daily Teaching Diary
- Observation of the Moment Register and follow up of it in each lecture
- Formation of various committees.
- Maximum use of technology in governance of office work.
- Online question papers delivered by Parent University. It creates efficiency in examination.
- Publication of 'Kamal' Research Book at institutional level to motivate faculties and students for research.
- Training programme for teaching and non- teaching staff.
- Organized the programmes on competence building initiatives of students during Educational Week.
- The Library Department organized Book Exhibition and it was open to all.
- The B. Voc. in Fashion Technology Department organized Exhibitions of Ornaments, garments and so on. it was also open to all.
- The College has developed a Virtual Classroom for the benefit of all. It is helpful for direct interaction among the national and international personalities.
- Installation of CCTV camera to monitor smooth functioning of the college.
- NDL & N-List facility is made available in College central library.
- Best Teacher & Best Students awards distributed on the occasion of Birth Anniversary of Late Sow. Kamaltai Jamkar (3rd September)
- Best Teacher Award (Male) and Best Non – Teaching Employee Award distributed on the occasion of Birth Anniversary of Late Rajabhau Subhedar & Late Balasaheb Subhedar (8th October).
- Damini, Ranragini and College Help Line are made available for students.
- Energy conservation through solar energy panels.

- Replacement of tube lights with LED Bulbs
- Installation of green net in college premises for Waste Management.
- Organised one week training programme by Elite Software, Pune for B.Voc. I.T. students.
- Formation of Rider group
- Organised Surya Namaskar Shibir during 23rd to 29th January 2018

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

As per the IQAC guidelines, the College prepared the Academic Calendar with action plan in line with the University Academic Calendar. Here, Action Taken Report (ATR) based on the plan of action is given as follows:

**July**

- Formed of Admission Committee
- Prepared the list of category wise statement of students and completed the eligibility process
- Celebrated the 'World Population Day' (11th July 2017)
- Analysed the University results
- Conducted IQAC meeting

**August**

- Students enrolled for N.S. S.
- Organized induction programme for new comers (2nd August 2017)
- Celebrated Late Rangnathan Jayanti by College central library. 9th August 2017
- Celebrated Independence Day (15th August 2017)
- Conducted meeting with teaching and non -teaching staff respectively.
- Conducted Academic programme for new faculty members
- Formed Students Council(20th August 2017)
- Celebrated Sadbhavana Din. (20th August 2017)
- organized Blood Donation , Health Check Camp (20th August 2017)
- Organized tree plantation programme(20th August 2017)
- Celebrated the Sports Day(29th August 2017)
- Conducted meeting with Student Council, Faculty and Management

**September**

- Celebrated Teacher's Day (5th September 2017)
- Celebrated Educational Week from 17 Sept. 2016 to 24 Sept. 2016
- Celebrated NSS Day 24 Sept 2016
- Conducted Internal Exams continuous assessment of the University for all Courses as per college schedule.
- Celebrated Marathwada Muktisangram Day and University Foundation Day(17th September 2017)
- Conducted Staff meeting

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**October**

- Celebrated the birth anniversary of Mahatma Gandhi and Lal Bahadur Shastri (2nd October 2017)
- Participated the students in University Youth Festival organized at Matoshri – Nanded 28th September to 1st October 2017) own third prize in drawing.
- Celebrated 'Vachan Prerana Din' birth anniversary of Late Dr.APJ Abdul Kalam. (15th October 2017)
- Conducted staff meeting for the review of first term. 5th October 2017
- First term exam scheduled as per University schedule. 6th October 2017 onwards

**November**

- First term exam scheduled as per University schedule
- Paper evaluation programme of University exam
- Celebrated Bhartiya Sanvidhan Din. 26 November 2017

**December**

- Celebrated World AIDS Day 1st December 2017
- Conducted meeting with staff
- Participated in One Day District Level Research Festival 'Avishkar' by Sharda College, Parbhani in collaboration with the Parent University.

**January**

- Celebrated the birth anniversary of Savitribai Phule 3rd January 2017
- One Day historical tour of Nanded District (Kandhar Fort, Shri Shivaji PG college, Bhaddarpura Museum, Sidheshar and Kaleshwar Temple & Huzur Saheb Nanded Gurudwara 6th January 2018
- Celebrated Republic Day 26th January 2017
- Organized Late Sow. Kamaltai Jamkar 'Darpan Puraskar'
- Conducted Internal Exams continuous Assessment of the University for all courses
- Conducted Certificate Course in Spoken English, Arabic Language and Yoga

**February**

- Organized academic and administration programmes for teaching and non-teaching staff
- Conducted State Level Debate Competition 22nd February 2018
- Organized special Annual NSS camp in the institution 23rd February to 1st March 2018

**March**

- Organized annual Social Gathering 6th to 8th March 2018
- Conducted meeting with staff
- Celebrated the International Women's Day 8th March 2018
- Organized farewell ceremony for final year students 13th March 2018
- Second term exam scheduled as per University schedule 15th March onwards

Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

**April**

- Celebrated the birth anniversary of Dr. B. R. Ambedkar 14th April 2018

**May**

- Celebrated Maharashtra Din 1st May 2018
- Paper evaluation programme of University exam.

**June**

- Conducted Staff meeting
- Formed of Admission Committee
- Prepared time table
- Formed of Various Committees
- Prepared Semester wise teaching plan
- Allotted the workload

**Note:** Given time to time coaching to the students for participation in various sports Inter collegiate Tournaments during the academic year 2017-18.

**7.3 Give two Best Practices of the institution**
***(Please see the format in the NAAC Self-study Manuals)***

- College Refresher Course for the teachers
- Publication of occasional College magazine 'Bridge of Friendship'
- Publication of 'Kamal' Research Book at institutional Level with ISBN No. 978-93-81921-54-8.
- Prize Distribution to meritorious students.

***Provide the details in annexure (annexure need to be numbered as i, ii, iii)**

**7.4 Contribution to environmental awareness / protection**

For this, the third year students of each faculty have been prescribed a separate paper entitled *Environmental Studies* in their syllabus as compulsory subject. The students are taught the importance of environment. The College also organized guest lecturers such as 'Water Conservation' and 'Protection of Environment' during the annual NSS Camp. Tree plantation programme is also conducted and inaugurated at the hands of notable visitors. Various plants have been planted and environmental awareness and protection is taken into consideration. Campus Cleanliness programme conducted by the NSS Unit during Swachata Campaign. The college has conducted green audit of the campus. The college adopted waste management system (Solid, Liquid and E-waste)

**7.5 Whether environmental audit was conducted?** Yes ☑ No ☐

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**7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)**

**Strength**

- The College has its eleven acres own land in the heart of the city
- Management is motivational, sincere, supportive and dedicated
- The College is affiliated to two different University (SRTMUN and YCMOUN)
- Nirmal Mahavidyalaya Puraskar by the State Govt. of Maharashtra
- Best College Award (Urban) by Parent University
- Best Exam Centre by Parent University
- UGC awarded College with Potential for Excellence status (UGC-CPE)
- The College runs B.Voc. Programmes in Fashion Technology and Information Technology
- Wi-Fi campus and free internet access
- Sincere, dedicated and devoted teaching and non-teaching staff
- more than 55% students from minority and backward classes
- Very cultured and disciplined girl students
- Good results every year (above 90%)
- Choice Based Credit System (CBCS)
- Computer- student ratio (101:814)
- Two smart classrooms
- Well-equipped music lab with recording room.

**Weaknesses**

- The society in general is traditional and lack awareness about women education
- Dropout rate due to marriage
- Economically backward students
- Low placement possibilities
- Low linkage with industry
- Poor connection with alumni
- Restriction on appointments of teaching and Non-teaching staff
- P.G. courses on non-grant basis
- Lack of patents

**Opportunities**

- To start Science faculty
- More opportunities for women entrepreneurship
- Special vocational courses will create women employability
- To start more P.G. courses
- To organize international conference
- Scope to improve paid consultancy
- To start C.A. / C.S. fundamental courses

**Threats**

- To Compete with general / co-educational Colleges
- Decline in students' strength due to marriage
- Social and conventional thoughts towards women education
- Establishment of linkage with industry
- To enhance competitive examination success rate
- To provide transport facilities
- Challenge of participation in National and International games

Late Sow. Kamaltai Jan

**Plans of institution for next year**

- To organize the workshop on research methodology.
- To organize seminar on I.P.R.
- To motivate the faculty to submit the research proposals for research projects.
- To conduct Online Student Satisfaction Survey on Teaching Learning Process.
- To start the PG courses.
- To confer Best Mentor – Mentee award.
- To conduct orientation programme of 5 days for newly admitted students.
- To conduct State Level multilingual Research Paper Presentation Competition for UG and PG students.
- To undertake faculty exchange programme.
- To introduce value added certificate courses of 30 contact hours such as: Writing Skills, Goods and Service Tax, Bakery Products and Rural Management
- To collect student's data regarding progression to Higher Education.
- To conduct online internal examination for UG Students.

*Name:* **Dr. Devidas R. Bhagwat**

*Signature of the Coordinator, IQAC*

IQAC Coordinator
Late Sow. Kamaltai Jamkar
Mahila Mahavidyalaya,
Parbhani

*Name :***Dr. Vasant K. Bhosle**

*Signature of the Chairperson, IQAC*

PRINCIPAL
Late Sow. Kamaltai Jamkar
Mahila Mahavidyalaya, Parbhani

***

Late Sow.K.J.Mahila Mahavidyalaya Parbhani

Late Sow. Kamaltai Jamkar Ma

**ANNEXURE I**

**Nutan Vidya Mandir Education Society's**

**Late Sow Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani**

**ACADEMIC CALENDAR**

**For the Academic year 2017-18**

A) Terms and vacations for the year 2017-2018 (As per the University Calendar 2017-18)

**First Term 16 /06/2017 To 15/10/2017**
**Vacation 16/10/2017 To 09/11/2017**
**Second Term 10/11/2017 To 01/05/2018**
**Vacation 02/05/2018 To 15/06/2018**

B) Schedule of Examination : (As per the University Circular ) First Term, Second Term

| | | |
|---|---|---|
| B.A. B.Com | 06/10/2017 | 15/03/2018 |
| BCA | 10/11/2017 | 20/04/2018 |
| All PG | 01/12/2017 | 20/04/2018 |

C) Admission process of college (UG) - From 01/06/2017 to 20.06.2017
D) Admission process of college (PG) - From 15/06/2017 to 14.07.2017
E) Display of Time Table - From 20.6.2017 (UG) 15.07.2017 (PG)
F) Commencement of Classes - From 21.6.2017 (UG)17.07.2017 (PG)
G) Probable Date of Annual Social Gathering - 26.Jan.2017 to 30 Jan.2017
H) Probable Date of NSS Camp - 12 -18 Dec.2017
I) Staff Meeting - 1st Day and last working day of each Term as well as per the occasion.

J) **Celebration of various programmes at college campus** :

| | | |
|---|---|---|
| 15th August | - | Independence Day |
| 5th September | - | Teachers Day |
| 14th September | - | Hindi Day |
| 17th September | - | Marathwada Mukti Sangram Din & University Foundation day |
| 24th September | - | N.S.S.Day |
| 02 October | - | Mahatma Gandhi Jayanti |
| 26 November | - | Sanvidhan Din |
| 25 December | - | Good Governance Day |
| 03 January | - | Savitribai Phule Jayanti |
| 26 January | - | Republic Day |
| 27 February | - | Marathi Language Day |
| 14 April | - | Dr. Babasaheb Ambedkar Jayanti |
| 01 May | - | Maharashtra Day |

K) **Schedule of Holidays** - (As per State Government Circular )

Date : 1.05.2017

Sd/-
Principal

Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

**ANNEXURE II**

**Nutan Vidya Mandir Education Society's**

# Late Sow Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

## Academic Year 2017-2018

## Plan of Action and Achievements

**First Term 16 /06/2017 To 15/10/2017**
**Vacation 16/10/2017 To 09/11/2017**
**Second Term 10/11/2017 To 01/05/2018**
**Vacation 02/05/2018 To 15/06/2018**

**FIRST TERM**

| PLAN OF ACTION | ACHIVEMENTS |
|---|---|
| **July** | |
| • Commencement of Admission process<br>• To conduct Staff meeting<br>• To conduct IQAC meeting<br>• To Prepare the category wise statement of students and completion of eligibility process<br>• To organize induction programme for new comers<br>• To analyse University result<br>• To Celebrate 'World Population Day' | • Formed of Admission Committee<br>• Conducted Staff meeting<br>• Conducted IQAC meeting<br>• Prepared the list of category wise statement of students and completed the eligibility process<br>• Organized induction programme for new comers 2nd August 2017<br>• Analysed the University results<br>• Celebrated the 'World Population Day' 11th July 2017 |
| **August** | |
| • To Enroll the students in N.S.S<br>• To Form Students Council<br>• To Celebrate Independence Day<br>• To conduct meeting with teaching and non -teaching staff<br>• To Coach the students for the Participation in Inter Collegiate Tournament<br>• Academic programme for new faculty members<br>• To Celebrate Sadbhavana Din<br>• Blood Donation and Health Check Camp<br>• Tree plantation programme<br>• To conduct meeting with Student Council, Faculty and Management<br>• Celebration of the Sports Day | • Students enrolled for N.S. S.<br>• Formed Students Council 20-8-2017<br>• Celebrated Independence Day 15-08-2017<br>• Conducted meeting with teaching and non -teaching staff respectively.<br>• Given time to time Coaching to the students for the participation in Inter Collegiate Tournament<br>• Conducted Academic programme for new faculty members<br>• Celebrated Sadbhavana Din 20-8-2017<br>• Organized Blood Donation, Health Check Camp 20-8-2017<br>• Organized tree plantation programme20-8-2017<br>• Conducted meeting with Student Council, Faculty and Management 20-8-2017<br>• Celebrated the Sports Day 29-08-2017 |

Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

| September | |
|---|---|
| • To celebrate Teacher's Day<br>• Celebration of the Hindi Day<br>• To celebrate Educational Week from 17 Sept. to 24 Sept.<br>• To celebrate NSS Day<br>• To conduct Internal Exams continuous assessment of the University for all courses<br>• To celebrate Marathwada Muktisangram Day and University Foundation Day<br>• To train the students for the Participation in Inter-Collegiate & Inter-University Tournament.<br>• To conduct Staff meeting. | • Celebrated Teacher's Day 05-09-2017<br>• Celebrated of the Hindi Day 14-09-2017<br>• Celebrated Educational Week from 17 Sept. to 24 Sept.<br>• Celebrated NSS Day 24 Sept 2016<br>• Conducted Internal Exams continuous assessment of the University for all courses as per schedule.<br>• Celebrated Marathwada Muktisangram Day and University Foundation Day 17-09-2017<br>• Trained the students for the Participation in Inter-collegiate & Inter-University tournament at various colleges.<br>• Conducted Staff meeting. |
| **October** | |
| • To celebrate the birth anniversary of Mahatma Gandhi and Lal Bahadur Shastri<br>• Celebrated the 'Vachan Preana Diwas'<br>• To participate the students in University Youth Festival.<br>• To conduct staff meeting for the review of First Term.<br>• First term exam scheduled as per University schedule. | • Celebrated the birth anniversary of Mahatma Gandhi and Lal Bahadur Shastri<br>• Celebrated the 'Vachan Preana Diwas 18-10-2017.<br>• Participated the students in University Youth Festival organized at Matoshri Campus, Nadned. 20 Sept. to 01 Oct. 2017<br>• Conducted staff meeting for the review of First Term.<br>• First term exam scheduled as per University schedule. |

Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

## SECOND TERM

| PLAN OF ACTION | ACHIVEMENTS |
|---|---|
| **November** | |
| • First term exam scheduled as per University schedule<br>• Paper evaluation programme of University exam<br>• To celebrate Bhartiya Sanvidhan Din | • First term exam scheduled as per University schedule<br>• Paper evaluation programme of University exam<br>• Celebrated Bhartiya Sanvidhan Din 26-11-2017 |
| **December** | |
| • To celebrate World AIDS Day<br>• To conduct Educational Tour<br>• To organize special Annual NSS camp<br>• To conduct Staff meeting<br>• To Participate in One Day District & University Level Research Festival 'Avishkar' | • Celebrated World AIDS Day 01-12-2017<br>• Conducted Industrial Visit and Historical Tour<br>• Organized special Annual NSS camp in the institution 23 Feb. to 1 March 2018.<br>• Conducted meeting with staff<br>• Participated in One Day District Level Research Festival 'Avishkar' by Sharada College, Parbhani in collaboration with the Parent University. 23-12-2017 |
| **January** | |
| • To conduct Alumni Meeting<br>• To celebrate the birth anniversary of Savitribai Phule<br>• To celebrate Republic Day<br>• To run the Certificate Courses | • Conducted Alumni Meeting 29-11-2017<br>• Celebrated the birth anniversary of Savitribai Phule 03-01-2018.<br>• Celebrated Republic Day 26-01-2018.<br>• Ran the Certificate Course in Spoken English, Certificate Course Arabic language and , Certificate Course Yoga |
| **February** | |
| • To organize Late Raosaheb Jamkar State Level Debate Competition for Women<br>• To organize academic and administration programmes for teaching and non-teaching staff<br>• To conduct Internal Exams of the University for all courses<br>• Celebrate the Marathi Promotional Language Fortnight | • Organized Late Raosaheb Jamkar State Level Debate Competition 22-02-2018<br>• Organized academic and administration programmes for teaching and non-teaching staff<br>• Conducted Internal Exams of the University for all courses<br>• Celebrated the Marathi Language Promotional Fortnight |

Late.Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

| | |
|---|---|
| **March** | |
| • To conduct Annual Social Gathering and cultural programmes<br>• To conduct Staff meeting<br>• To celebrate the World Women's Day<br>• To organize farewell ceremony for final year students<br>• Second term exam scheduled as per University schedule | • Conducted Annual Social Gathering and cultural programmes 06 to 08 March 2018<br>• Conducted meeting with staff<br>• Celebrated the World Women's Day 08-03-2018<br>• Organized farewell ceremony for final year students 13-03-2018<br>• Second term exam scheduled as per University schedule |
| **April** | |
| • To celebrate the birth anniversary of Dr. B. R. Ambedkar | • Celebrated the birth anniversary of Dr. B. R. Ambedkar |
| **May** | |
| • To celebrate Maharashtra Din<br>• Paper evaluation programme of University exam | • Celebrated Maharashtra Din<br>• Paper evaluation programme of University exam |
| **June** | |
| • Opening of the College<br>• Commencement of Admission process<br>• To conduct meeting with staff<br>• To submit the Annual Reports of Department and Extra-curricular activities, PBAS and NAAC Criterions<br>• To Allot committee work<br>• To Prepare the Annual teaching plan<br>• To Allot workload | • Conducted Staff meeting<br>• Formed of Admission Committee<br>• Prepared time table<br>• Formation of Various Committees<br>• Prepared Annual teaching plan<br>• Allotted the workload |

Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

# ANNEXURE-IV

# ANALYSIS OF FEED-BACK OF CURRICULUM BY STUDENTS 2017-18

**INTRODUCTION:**

A curriculum is a developed schedule of academic activities to accomplish the objectives of teaching. Curriculum mentions to the means and resources with which scholars will interact for the purpose of achieving identified educational outcomes. The curriculum can touch the life of the students in terms of attaining a balanced personality.

Basically, the curriculum of Arts, Commerce & B.Voc. is designed by the Board of studies of different subjects through the University and is implemented by our institution. Feedback is the best method to evaluate and progress the quality of curricula according to the needs of students, society and region. The feedback on curricula by student of Arts, Commerce and Science faculties in the college has been taken.

**OBJECTIVES:**

The objectives of curriculum feedback by students are as follows:

- To give better options for better feedback.
- To investigate the current status of syllabi for improvement.
- To reveal potential needs through curriculum of students and society.
- To pursue suggestion for betterment in the curricula as per the requirement of students and society.

**METHODOLOGY:**

A questionnaire related to curriculum with 11 questions was provided to the students to take feedback on all aspects of the curricula. B.A., B.Com. & B.Voc. Third year students were selected randomly to collect the feedback regarding curricula. The collected data was classified according to the faculties. The percentage tool was used to analyze the data.

**RESULTS:**

The following are the important results of the feedback:

- To commence new certificate courses.
- To commence post graduation degree programme in M.Com. as the higher education facility.
- Excellent reading room facility is provided by the College.
- Curriculum / course content is always completed in the College. Besides, for the total development of the students, the teachers guide the students additionally.
- Social and ethical values are always inculcated through various programmes.

Sd/-
Coordinator Feedback Committee

Late Sow. Kamaltai Jankar Mahila Mahavidyalaya, Parbhani

# ANNEXURE-V

## ANALYSIS OF FEEDBACK OF COLLEGE BY PARENTS 2017-18

**INTRODUCTION:**

Our educational institution focuses on women education, various women centric activities and facilities. The satisfaction of stakeholders is most important. These stakeholders are students and parents. Therefore, it is very important to take comment from the parents of students to enrich the educational facilities.

**OBJECTIVES:**

- To verify overall performance on the college campus
- To evaluate present status of educational atmosphere.
- To seek suggestions to improve the quality of the higher education on the campus.
- To seek suggestions to improve the security and women centric facilities to the students.

**METHODOLOGY:**

A questionnaire with16 questions was provided to parents to take feedback on all aspects of the college. Some parents were selected randomly to collect the required information. The collected data is analyzed.

**RESULTS:**

The following are the important results of the feedback:

- Compound-wall ought to be constructed by the College Management for the protection of girl students.
- Transportation facility may be provided by the College Management for the girl students for attending the College.
- We are sure that this College is meant for girls only.
- We are very much thankful for the College Management for providing the clean, purified and cold water for pupils.
- The College canteen provides healthy and fresh food for pupils.

Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

Sd/-
Coordinator Feedback Committee

# ANNEXURE - VI

## ANALYSIS OF FEEDBACK OF ALUMNI 2017-18

**INTRODUCTION:**

Alumni are an institution's most loyal supporters. They generate invaluable word-of-mouth marketing among their social and professional networks. By engaging alumni, an institution can continue to benefit from their skills and experience. Alumni are great role models for current students and are often well placed to offer practical support to students as they start their careers. Alumni are often in the position to engage the expertise of the institution in their professional lives. Alumni are Institution's international ambassadors. They transfer knowledge of our institution to their hometowns and countries and into their professional and social networks. Therefore, the alumni are the most important part of the institutional administration as it provides services to students, parents, and teachers. To improve the quality of education, the process of feedback is essential. The feedback of institution has been taken from alumni in this line.

**OBJECTIVES:**

- To evaluate the present status of quality of education in the college; so that the suggestions can be incorporated for the development of the college.
- To seek the stakeholder's opinion about college.
- To seek the present view of institution in the alumni perspectives.

**METHODOLOGY:**

Questionnaires with 11 questions were delivered to alumni in alumni meet for seeking suggestions. Feedbacks on all aspects of the college were taken from them. The Students from the faculty of Arts, Commerce, Computer Studies and B. Voc. final year students were selected randomly to collect the feedback. The collected data was classified and analyzed.

**SUGGESTIONS:**

The following are the important suggestion on the feedback:

- The College may construct / requires well-equipped Auditorium.
- The College may provide certain required books for the students throughout the year.
- All the lectures / classes are conducted regularly in the College.
- The College provides excellent Reading Room facility for girl students.
- The College administration ought to commence P.G. Courses / programmes for the girl students. This may provide the facility of Post graduation studies for them in the same College.

Sd/-
Coordinator Feedback Committee

Late Smt. Kamalai Jamkar Mahila Mahavidyalaya, Parbhani

# ANNEXURE-VII

## ANALYSIS OF FEEDBACK OF EMPLOYERS 2017-18

**INTRODUCTION:**

The management play an important role to run the smooth functioning of the institutional activities. They always support and encourage the staff for better controlling and coordinating the academic and administrative activities.

Department of IQAC has taken the feedback from employers by providing a questionner with 20 questions related with academic and administrative perspectives. This feedback data which was recovered from the employers was analyzed and used for internal quality improvement.

**OBJECTIVES:**

- To collect valuable directions for improvement of administration and academics.
- To collect valuable data for internal assessment.
- To maintain and develop the administrative discipline and control.

**FINDINGS:**

- The following are the important findings of the study:
- Skill based courses / programmes ought to be started by the College for the development of the girl students.
- Diploma in Taxation must be started by the College. Accordingly, the proposal must be submitted towards the respective authorities.
- Curriculum / Course content is completed within the stipulated time limit.
- Teachers of the college always promote and encourage the girl students for their total development.
- The College arranges various programmes for the enrichment of students.

Sd/-
Coordinator Feedback Committee

Late Sow. Kamaltai Jankar Mahila Mahavidyalaya, Parbhani

## ANNEXURE-VIII

## ANALYSIS OF FEED-BACK OF TEACHERS BY STUDENTS 2017-2018

**Introduction:**

The teachers should instil more than mere teaching. The famous quotation implies that 'the mediocre teacher tells, the good teacher explains, the superior teacher demonstrates and the great teacher inspires'. The teacher with unimpeachable integrity of character, qualities of leadership, environmental awareness and acquaintance with the day to day development in the chosen discipline becomes a source of inspiration, mentor and model for students. The teachers in general should have a strong ethical commitment. The assessment of the teacher should be concerned with the major attributes to the professional and institutional aspects. The analysis of feedback on teachers by students is based on ability attitude and subject related aspect, and overall impression of a teacher.

**The Objectives:**

The objectives of feedback of teachers by students are to find out general attitude related to performance and relative status of a teacher on Time Management, subject command, confidence, language & communication skills, use of teaching methods and aids, internal evaluation, interaction, class control, guidance, conduct as well as ability to inculcate crux issues in human character.

**Methodology:**

A questionnaire, comprising questions related to ability/attitude and questions related to subject, was provided to the students to take feedback on all aspects of the teacher. The B.A., B.com. and B.Sc. third year students were selected randomly to collect the required information. The collected data was classified according to each faculty. A five point scale – Excellent, Good, Average, Poor was used to evaluate the performance of a teacher.

**Findings:**

The following are the important findings of the feedback:

The analysis of feedback reveals that majority of the students' registered good, very good excellent remark. However, the specific suggestions are based on the overall performance of a particular teacher are:

1) To use e-resources to make teaching advanced.
2) Use simple language to communicate properly.
3) Create friendly environment in the class with audio visual aids.
4) Teach slowly to make all the students understand.
5) Complete the syllabus with full focus on the content and co-related facets.

Sd/-
Coordinator Feedback Committee

Late Smt. Kamaltai Jankar Mahila Mahavidyalaya, Parbhani

## ANNEXURE IX

## Best Practice – I

**1. Title: College Refresher Course (CRC)**

**2. Goals:**

- To make aware about new or changing rules, regulations, provisions about administration & academic activities.
- To give information of exams & changes in office management.
- To promote research, extension & consultancy activities among teachers.
- To impart innovative teaching techniques in teachers.
- To introduce teachers with current trends & latest information in their subjects.
- To give information about peer reviewed journals, e-journals, seminars & workshops.
- To acquaint non-teaching staff with new software & its usages.
- To update the knowledge of teaching & non-teaching staff.

**3. The Context:**

The college believes that the teachers are primary and basic source of information for students especially in our region. Students rely on them completely for knowledge. A teacher has to be updated for overall development of students. Therefore, the college organizes Refresher Course at the beginning of every academic year.

The college also gives utmost importance to maintain the records of students carefully. So the non-teaching staff is also provided an opportunity to enhance their knowledge. Non teaching staffs needs to know how to deal with students therefore they are given a training of soft skills. They are instructed hoe to keep the records sent to and received from the university.

**4. Practice / mechanism of organization and implementation:**

This is the unique practice run exclusively in our college to enrich the knowledge of teaching and non teaching staff. The college has been organizing refresher course since June 1997. A committee has been formed under the chairmanship of principal to organize and implement the course. The course runs approximately for a week a coordinator has been appointed by the principal. He/she decides the timetable and schedule, invites the speakers, fixes the subjects etc. it starts at 10 am in the morning and ends 5 pm in the evening. It is divided in to two sessions mooring and afternoon. One session includes two resource persons, allotting each speaker 90 minutes. Coordinator also keeps record of attendance and distributes the certificates.

The committee invites eminent and expert resource persons from various fields such as teaching, research, health, media, audit, computer, etc. the resource person delivers his/her speech on the given topic that helps to increase the knowledge of the audience.; the teachers

Late Sow Kamaltai Jankar Mahila Mahavidyalaya, Parbhani

absorbs new ideas and their doubts gets cleared as a result they encounter students with confidence and transfer their knowledge effectively.

**5. Evidence of success/ beneficiaries**

Refresher course provides 49 teaching staff and 10 non-teaching staff in our college an opportunity to develop their personality. It is mandatory for all our staff as it is run exclusively for our staff, but staff from other colleges can also enroll if they want to.

It is observed that due to this course, our teaching staff is enabled and encouraged to deliver guest lectures on various new ideas in other colleges. It has also help teachers to publish their articles in journals; present their papers in conferences and publish chapters and books.

The college refresher course has empowered the efficiency of non teaching staff. They are capable to operate new software and techniques introduced by the university to run smoothly the process of administration. They are able to complete online procedures of administration without any error.

**6. Problems encountered & resources required:**

- The college refresher course does not have any financial assistance from UGC, Parent University, and State Government or from any other organization.
- It is difficult to get resource person available from nearby region.
- Parbhani city is not metro Politian or Cosmo Politian, therefore resource persons are not eager to come here.

**7. Contact Details:**

- Name of the Principal: Dr. Vasant K. Bhosle
- Name of the Institution: Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani
- City: Parbhani
- Pin code: 431401
- Accreditation Status: **'B++'**
- Phone Number: 02452 241234
- Website: www.lskjmm.com
- Email: nutan_mcollege@rediffmail.com
- Mobile: 09423143837

Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

## BEST PRACTICE –II

**1. Title: - Bridge of Friendship (BOF)**

**2. Goals:**

- To maintain equity among employees.
- To provide an opportunity to express the opinion of his\her colleagues about him/her.
- To encourage other employees to seek inspiration from her\his work.
- To preserve memories and establish friendship bond with the employee forever.
- To glorify the contribution of the employee.
- To give a platform to the employee to reveal his thoughts about the institution, colleague, work experience, challenges faced & opportunities received.
- To register the suggestion given by the employee for the future development.
- To appreciate the contribution of the employee by the management.

**3. Context:**

Memories are the moments that last forever with us. The college takes initiatives to preserve the memories of the employee in the institution. The college intends to share sweet and beautiful memories of the employee with others. The college encourages employees to share emotions, feelings, thoughts and happiness of one another's. Therefore the college collects the information and keeps the record of the individual employee who is going to be retired. Bridge of Friendship is one of the media for the employees to discuss social issues through personal events and incidents. Bridge of Friendship is also useful to promote educational activities. Events and achievements even though at small scale on the part of the employee have to be appreciated and it does it well.

**4. Practice / mechanism of organization and implementation:**

This is also the unique practice run exclusively in our college to enrich the knowledge of teaching and non teaching staff. The college has been publishing Bridge of Friendship magazine for a long time. A committee has been formed under the chairmanship of principal to organize and implement the process. A coordinator has been appointed. The coordinator is assisted by another teacher. They are given the responsibility to gather necessary data of the past of the employee who is going to be retired. Both of them together search photos, information of family background, experience, achievements, and awards of the employee.

They ask other employees to write article and maintain the record. The other employees get a chance to express personal opinion; they disclose the special moments they have spent together; they analyze the nature of the employee through poem or article; they throw light on the relationship between the employee and students. Thus vivid traits & secrets of the character of the employee are opened.

Late Smt. Kamlabai Jamkar Mahila Mahavidyalaya, Parbhani

Thus the college cherishes the memories and the moments spent with the person who is going away in coming days and will take send off from us. This is our soft way to offer our best wishes for his/her future life.

**5. Evidence of success/ beneficiaries:**

Due to the bridge of friendship, the college has successful maintain a sound and healthy relationship with the employees even after their retirement. Employee from the institution visit know and then to the college after the retirement. They spare quality time for the welfare of the college.The employee has expressed their gratitude in six issue of bridge of friendship in published by the college. Following are the employees in whose name issues have been published:

- Mr. Langar sir
- Principal Dr. Sirnaik. A.D
- Dr. K.K.Patil
- Prof. Khaleda Khatib
- Mr. Latpate B.V
- Mr. Kurdukar

The employees have expressed and analyzed the above individual from their point of view. Whenever they strike of mind we go through magazine we have prepared in their memory.

**6. Problems encountered & resources required:**

- We do not have financial aid therefore we cannot publish it in printed form
- We cannot publish it every year as we have limited staff.
- It cannot be popularized beyond the college campus.
- Reader does not have interest in one's personal life. So no readership

**7. Contact Details:**

- Name of the Principal: Dr Vasant K. Bhosle
- Name of the Institution: Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani
- City: Parbhani
- Pin code: 431401
- Accreditation Status: **'B++'**
- Phone Number: 02452 241234
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Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

## BEST PRACTICE –III

**1. Title: - Prize Distribution to Meritorious Students**

**2. Goals:**

- To make students aware about higher education.
- To encourage students for studies.
- To motivate students for competition.
- To increase overall performance of the students.
- To increase number of toppers.
- To create interest among students about subjects.
- To support students financially.

**3. Context:**

The students are the soul of the college. Hence, the faculty members of each department have taken initiatives to motivate students by conferring Rs. 1000/- as a meritorious prize. The students, who acquire the highest marks in the final year in a particular subject, are eligible for the prize. This activity has been started from the academic year 2016-17 by our college. However, the career counselling cell organises lectures for the final year students about future opportunities in higher education. This helps the students to take further decisions. Due to this activity, the result performance of the students increased significantly.

**4. Practice / Mechanism of organization and implementation:**

The college runs this activity to increase the performance of the students and support them financially. Each department of the college raises individual fund of Rs. 1000/-. Funds are used to felicitate the meritorious students of each department. At the end of the academic year, the results have been analysed and the students, who acquire the highest marks in the final year examination, are selected for the prize. These awards are distributed in Annual Social Gathering / Induction Programme.

The details of this activity are as follows:

| Sr. No. | Sponsor | Eligibility | Amount |
|---|---|---|---|
| **1.** | College | University Rank Holder In Any Subject | Rs. 2100/- |
| **2.** | Principal Dr. V. K. Bholse | First Rank In Final Year In Commerce | Rs. 1000/- |
| **3.** | Dr. A. S. Giri | First Rank In Final Year In Marathi | Rs. 1000/- |
| **4.** | Dr. S. P. Lomte | First Rank In Final Year In Hindi | Rs. 1000/- |
| **5.** | Dr. Naseem Begum | First Rank In Final Year In Urdu | Rs. 1000/- |
| **6.** | Ms. O. A. Lohakare | First Rank In Final Year In English | Rs. 1000/- |
| **7.** | Mr. M. S. Jadhav | First Rank In Final Year In History | Rs. 1000/- |
| **8.** | Dr. V. N. Lathkar | First Rank In Final Year In Sociology | Rs. 1000/- |
| **9.** | Dr. V. S. Kshirsagar | First Rank In Final Year In Commerce (Tax) | Rs. 1000/- |
| **10.** | Mr. G. K. Jadhav | First Rank In Final Year In Commerce General | Rs. 1000/- |

Late Sow Kamaltai Jankar Mahila Mahavidyalaya, Parbhani

| | | | |
|---|---|---|---|
| **11.** | Shri. Waman Naik | First Rank In Final Year In Economics | Rs. 1000/- |
| **12.** | Mr. A. B. Padghan | First Rank In Final Year In Marathi | Rs. 1000/- |
| **13.** | Ms. N. L. Jadhav | First Rank In Final Year In Hindi | Rs. 1000/- |
| **14.** | Mr. S. R. Kirtankar | Best Reader Award | In the Form of Books |

**5. Evidence of success/ beneficiaries:**

This activity started to encourage our students to enhance their academic performance. This activity motivates the students to aware about higher education as a result the students would tend towards higher education. Consequently, the performance of the students is increased. Moreover, the competitiveness has been increased amongst the students.

The college organises the Prize Distribution Ceremony at the time of Induction Programme/ Annual Social Gathering. 12 prizes are distributed to the meritorious students in the academic year 2017-18. The details are as follows:

| Sr. No. | Sponsor | Eligibility | Name of The Beneficiary | Amount |
|---|---|---|---|---|
| **1.** | College | University Rank Holder In Any Subject | -- | Rs. 2100/- |
| **2.** | Principal Dr. V. K. Bholse | First Rank In Final Year In Commerce | Ku. Nisha Kokadwar | Rs. 1000/- |
| **3.** | Dr. A. S. Giri | First Rank In Final Year In Marathi | Ku. Pragati Khobragade | Rs. 1000/- |
| **4.** | Dr. S. P. Lomte | First Rank In Final Year In Hindi | -- | Rs. 1000/- |
| **5.** | Dr. Naseem Begum | First Rank In Final Year In Urdu | Ku. Sana Begum Moh. Gaus | Rs. 1000/- |
| **6.** | Ms. O. A. Lohakare | First Rank In Final Year In English | Ku. Shahina Farahad | Rs. 1000/- |
| **7.** | Mr. M. S. Jadhav | First Rank In Final Year In History | Ku. Monika Harkal | Rs. 1000/- |
| **8.** | Dr. V. N. Lathkar | First Rank In Final Year In Sociology | Ku. Khokale | Rs. 1000/- |
| **9.** | Dr. V. S. Kshirsagar | First Rank In Final Year In Commerce (Tax) | Ku. Namrata Borwandkar | Rs. 1000/- |
| **10.** | Mr. G. K. Jadhav | First Rank In Final Year In Commerce General | Ku. Manasi Mitkari | Rs. 1000/- |
| **11.** | Shri. Waman Naik | First Rank In Final Year In Economics | Ku. Monika Harkal | Rs. 1000/- |
| **12.** | Mr. A. B. Padghan | First Rank In Final Year In Marathi | Ku. Radha Mutkule | Rs. 1000/- |
| **13.** | Ms. N. L. Jadhav | First Rank In Final Year In Hindi | Ku. Shaikh Afsari | Rs. 1000/- |
| **14.** | Mr. S. R. Kirtankar | Best Reader Award | Ku. Pragati Khobragade | In the Form of Books |

Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

**6. Problems encountered and resources required:**

- No major problem encountered for this activity.

**7. Contact Details:**

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Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

## BEST PRACTICE –IV

**1. Title: - Research Book 'Kamal'**

**2. Goals:**

- To encourage students for research activities.
- To create research climate in the institution.
- To make students and faculty members aware about Social, Political, Economical, Environmental Issues.
- To inculcate research perspectives among students and teachers.
- To provide a better platform for publishing their observations in a particular area.

**3. Context:**

In our college, we have formed a research committee for monitoring research activities. This committee observes and motivates students and teachers for conducting qualitative research in their respective areas. This research book idea was emerged in the research committee meeting.

'Kamal' Research Book is a unique activity of our college. It is started for providing publishing platform for students and faculty members. This practice is started in the academic year 2017-18. This activity is started to enrich the faculty for teaching learning process. Through this, the teachers can identify problems and issues regarding students, syllabi, teaching resources etc. This activity promotes and enriches students for their future research projects and activities.

**4. Practice / mechanism of organization and implementation:**

The college makes budget provision for research activities in its institutional budget. This also includes 'Kamal' Research Book. The budget is utilized for research activities. The research committee of our institution invites research papers from the students and the teachers for providing a publishing platform. For maintaining quality of this research book, the research committee also formed a peer review panel. The panel scrutinizes of the research papers and analyses the research papers. After recommendations of peer review panel, those research papers are selected for publication and forwarded to the editorial board. The editorial board publishes the selected research papers in Kamal Research Book with ISBN No. 978-93-81921-54-8.

**5. Evidence of success/ beneficiaries:**

This activity is started in our college to inculcate research aptitude amongst students and teachers. As a result, the college has released its First Edition of "KAMAL" Research Book with ISBN No: 978-93-81921-54-8 on the occasion of Birth Anniversary of Late Sow. Kamaltai Jamkar i.e. 3rd September 2017. In this edition total 19 research papers from various disciplines got published.

**6. Problems encountered & resources required:**

- Lack of funds for research.

Late Sow. Kamaltai Jamkar Mahila Mahavidyalaya, Parbhani

**7. Contact Details:**

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